



SHOEBURYNNESS HIGH SCHOOL

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Headteacher: Ms Clare Costello

1st October 2021

Dear Parents and Carers

Whilst our students have returned to school after the summer holidays with a very positive learning mindset and attitude to learning, a small minority of students do need reminder of some of our expectations around punctuality to school each day.

The school's expectations are that students are on site by 8.20am and at their desks ready to learn at 8.30am.

Students arriving late to lesson causes disruption to the learning of others as they are walking into a room where learning has already started. Punctuality is an important life skill that all young people need in all walks of life.

We ask that you please speak with your children, whatever their year groups, and stress the importance of being on time each day, setting alarms etc to ensure they are in school before lessons have started. Could you please also remind them of the consequences for lateness to school.

For the first month, whilst students were getting back into the routine of the school day, we suspended the normal process of dealing with lateness. This was also to allow newer students to find their way around the site. However, these processes are now back in place and we expect students to be punctual to their lessons. Please could you go through the points below with your children so that they are fully aware of the consequences for being late.

1. If a student arrives to school after 8.30am when lessons have begun, they will be issued with a same day 10 minute detention. This will be with their period 4 teacher. Parents and carers will be notified via Edulink when these detentions are set.
2. If a student is late three times in a week, they will be issued with a 30 minute detention on the Friday with their Academic Year Leader.
3. If a student is late 10 times, they will be issued with a 1 hour detention on a Friday with myself, Miss Wilkinson – Assistant Headteacher.
4. The Friday detentions will be an opportunity for students to catch up with all of the learning they missed because of their lateness to lessons.

If your child is late to school for a medical appointment or any other authorised reason, please continue to notify the school as appropriate.

Kind regards

Miss S Wilkinson
Assistant Headteacher

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