



Provider Access Policy

February 2020

Status : Recommended

Next revision due : February 2022

Reviewed and monitor by : Assistant Headteacher – Learning Provision and Assessment

**Signed by Chair of the
Academy Committee :**

Headteacher :

Shoeburyness High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Sarah Walls – Careers Leader.

Telephone: 01702 292286 X175; Email: sarahwalls@shoeburyness.southend.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Inspire Masterclasses are held for all students. They identify skills and qualities required for the workplace. Assembly on how to start career planning.	SCOPE: Students identify how to stand up to stereotyping and discrimination.	SCOPE: students describe different explanations of what careers are and how they can be developed using skills audits
Year 8	Aspire Masterclasses are held for all students. They reflect on motivations for going to work and how these could influence career choice. Assembly on what work means and LMI. (labour market information)	SCOPE: Students recognise the qualities and skills that are required to help make them employable. They can participate short term enterprise activities.	SCOPE:
Year 9	Explore Masterclasses are held for all students. During workshops they explore the skills and qualities which employers are looking for. Assembly on options and applications for GCSE subjects.	KS4 application for GCSE event. SCOPE: Students are guided on how to prepare for GCSE options and engage in activities to review skills.	ICT: KUDOS programme, students take personalised online tests to explore careers and work linked to skills and qualities.
Year 10	Action Masterclasses are held for all students. During the workshops they will begin to understand the range of factors that might influence	SCOPE/Business: Mock interviews. WEX: job club workshops for all students.	1:1 Career interviews All students spend the final 2 weeks on a WEX placement of their choice

	Autumn Term	Spring Term	Summer Term
	their career. Period 1. Preparation for WEX. Assembly on Career planning and the next step.		
Year 11	1:1 Career interviews Post 16 taster sessions held within faculties SCOPE: Post-16 transition routes (delivered by external careers advisor) Post 16 options event Assembly Moving On- post 16 choices.	SCOPE: Developing personal financial capability.	
Year 12	1:1 Career interviews for non-university students Work Skills: mock interviews and CV writing University visits Period 1: employability program, assessment centre testing with numeracy and literacy practice as a focus. Barclays Life Skills, interviews, careers e-library, selection tests and skills audit.	Group sessions held during study time based on employability, apprenticeship options and promoting themselves in an interview. Sessions delivered by Career Ready and external providers. Unifrog launch through assembly Assembly on apprenticeship options.	Period 1: UCAS applications and writing of Personal Statements Period 1: Unifrog used to access apprenticeships WEX placements for students requiring evidence for BEd degrees.

	Autumn Term	Spring Term	Summer Term
Year 13	UCAS applications get sent off. Destinations are logged and interventions with learning tutors start (after mock exams) to support future plans. Careers Ready program starts – x2 sessions on ‘Brand You’ and ‘How to Apply for Jobs’ Student finance assembly	Careers Ready final session Connexions Adviser (Steve Cooper) to support final destination plan via 1:1 interventions	On results day, support is given for clearing applications and deferrals. A book voucher is given to those going off to university.

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students:

https://www.shoeburynesshigh.co.uk/_site/data/files/users/policies%202019/22046E1616780B73EAE08CE05516097A.pdf

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Library, which is available to all students at break, lunch and after school.