



Learner's Data Protection Waiver

In order to provide and process a work experience placement, Shoeburyness High School requires some specific information. Some of this information we are required to pass on to the employer so that they can provide a suitable experience and do everything that is reasonably practicable to protect the Health, Safety and Welfare of Learners. The information we require is as follows:-

Title	Learner's Surname	Learner's First Names	Learner's Date of Birth

DATA REQUIRED	THE USE OF THIS DATA	REASON FOR DATA COLLECTION
Learner's Date of Birth	The Learner's age may affect the placements availability or the activity that can carry out	Legal plus Health & Safety issues
Learner's Address and Contact Details Parent/Primary Carer Contact Details	This information may be used to locate a placement within a travelling distance. The Learner may need to taken home or in an emergency you may need to be contacted. The employer may need to contact you or the Learner.	Organisational and Welfare issues
Learner's Relevant Medical Data	The employer will need to decide if the placement will be suitable or if there is any activity the Learner should not be involved with due to the medical condition.	Health & Safety issues
Learner's Special Educational Needs	The employer will need to provide suitable levels of supervision and support for each Learner to ensure that they do not put themselves or others in any danger.	Health & Safety issues
Learner's Emotional and Maturity issues	The employer will need to provide suitable levels of supervision and support for each Learner to ensure that they do not put themselves or others in any danger.	Health & Safety issues
Learner's Gender	Information may be used to find a suitable placement and given to the employer so that they can plan for the placement and make suitable supervision arrangements	Organisational and Welfare issues
IF THERE IS ANYTHING THAT YOU CONSIDER COULD BE RELEVANT PLEASE ENTER DETAILS BELOW <i>[CONTINUE ON A SEPARATE SHEET IF NECESSARY]</i>		
Does your child have any Special Educational Needs or Emotional and Maturity issues?	<i>Please enter relevant details here</i>	Plus Health & Safety issues, organisational and Welfare issues
Is there anything else you believe we should be aware of Such as Police bail, criminal record, involvement with the Youth Offending Service?	<i>Please enter relevant details here</i>	Legal plus Health & Safety issues, organisational and Welfare issues

Please enter the relevant information on the forms supplied. Information that could identify the individual will be retained by Shoeburyness High School within the legal guidelines. To enable Shoeburyness High School to process the Student's placement could you please read this document and sign below agreeing that Shoeburyness High School can use the data as being used as indicated above.

PARENT/PRIMARY CARER

I agree to the use of the above data as described for my son/daughter's work experience

Name..... Signature..... Date.....

LEARNER

I agree to the use of this data as described for work experience as listed above

Name..... Signature..... Date.....